



# HOMEOWNERS AND MANUFACTURED HOMEOWNERS GENERAL POLICY PROVISIONS AGREEMENT

This policy, subject to all of its *terms*, provides insurance against loss to property, personal liability insurance and other described coverages during the policy period in return for payment of the required premium. It consists of this Agreement, the Declarations, the General Policy Provisions, Causes of Loss, Liability Coverage Section, and any endorsements made part of it, including any required state endorsement(s).

Endorsements attached to this policy may require a premium charge for increased or additional coverage. In the event *you* select a higher deductible amount or where certain exclusionary or limiting endorsements are added to *your* policy, *you* may receive a reduction in premium.

It is important that *you* read each part of this policy carefully to understand the coverage provided, *your* obligations and *our* obligations under the policy. Each coverage is subject to all policy *terms* relating to that coverage including the *terms* applicable to the entire policy. **Each principal coverage described in this policy applies only if an amount of insurance or a limit of liability is shown on the Declarations for that coverage.**

The following Table of Contents shows how the policy is organized and will help *you* locate particular sections of the policy.

## TABLE OF CONTENTS

	<b>Page</b>	
Agreement .....	i	
General Policy Provisions .....	1-13	
Definitions .....	1-2	
Property Coverages		
Principal Property Coverages .....	2-4	
Incidental Property Coverages.....	4-5	
Exclusions That Apply To Property Coverages.....	6-7	
(The causes of loss that apply to property coverages and the liability and medical payments coverages are on separate forms attached to this policy. Refer to the Causes of Loss Section and the Liability Coverage Section.)		
How Much <i>We</i> Pay for Loss or Claim.....	7-8	
Payment of Loss or Claim .....	8	
What <i>You</i> Must Do in Case of Loss .....	8-9	
Policy Conditions		
Conditions Applicable to All Coverages .....	10-12	
Conditions Applicable to Property Coverages Only.....	12-13	
		<b>Starting</b>
		<b>On Page</b>
Causes of Loss Section.....		P-1
Causes of Loss		
Replacement Cost Provision (only if applicable to this policy)		
Liability Coverage Section .....		L-1
Principal Liability and Medical Payments Coverages		
Incidental Liability and Medical Payments Coverages		
Exclusions		

## GENERAL POLICY PROVISIONS

**POLICY DEFINITIONS**-The following definitions apply to this policy.

*We* define certain words which appear throughout the policy text in ***bold/italic*** face type. They do not necessarily imply that coverage is provided under *your* policy. The definitions help *you* understand the coverage which is described elsewhere in the policy.

1. The words *you* and *your* refer to the person or persons named in the Declarations and *your* spouse if a resident of *your* household. The words *we*, *us* and *our* refer to the insurance company named in the Declarations.
2. ***Bodily Injury*** means bodily harm, bodily sickness or bodily disease to a person including required care, loss of services and death resulting therefrom.
3. ***Business*** means a trade, profession, or other occupation including farming, all whether full or part time.
4. ***Credit Card*** means any card, plate, coupon book or other credit device existing for the purpose of obtaining money, property, labor or services on credit. This includes debit cards or any similar device used for the deposit, withdrawal or transfer of funds.
5. ***Domestic Employee*** means a person employed by an *insured* to perform duties in connection with the maintenance or use of the *insured premises*. This includes persons who perform household or domestic services or duties of a similar nature elsewhere for an *insured*. This does not include persons while performing duties in connection with an *insured's business*.
6. ***Insured:***
  - a. ***Insured*** means *you* and, if residents of *your* household, *your* relatives, and any other person under the age of 21 in *your* care or in the care of *your* resident relatives.
  - b. Under Personal Liability and Medical Payments to Others coverages only, *insured* also includes:
    - 1) any person or organization legally responsible for a watercraft or animal owned by an *insured* and to which this insurance applies; (This does not include anyone using or having custody of the watercraft or animal in the course of any *business* or without the owner's permission) and
    - 2) any person while performing duties as a *domestic employee* of an *insured*.
  - c. If *you* die while covered under this policy, *your* protection passes to *your* legal representative or other person having proper, temporary custody of covered property. However, this person or *your* legal representative is an *insured* only with respect to insurance on covered property and legal liability arising out of the property. Any person who is an *insured* at the time of *your* death continues to be an *insured* while residing on the *insured premises*.
  - d. Each person listed above is a separate *insured* under this policy, but this does not increase *our* limit of liability under this policy.
7. ***Insured Premises:***
  - a. Described Location:
    - 1) If *you* own the one to four family house described in the Declarations, the *insured premises* means that house, related private structures and grounds at that location.
    - 2) If *you* own the townhouse or row house described in the Declarations, the *insured premises* means that townhouse or row house, related private structures and grounds used or occupied exclusively by *your* household for residential purposes at that location.
    - 3) If *you* own the one or two family manufactured home described in the Declarations, the *insured premises* means that manufactured home, related private structures and grounds at that location.
    - 4) If *you* reside in the condominium unit, cooperative, apartment or rented premises described in the Declarations, the *insured premises* means the parts of the described location which are used or occupied exclusively by *your* household for residential purposes.
  - b. For Personal Liability and Medical Payments to Others coverages, only, *insured premises* also include the following:
    - 1) other premises listed in the Declarations;
    - 2) the portion of any residential premises acquired by *you* for *your* occupancy during the policy period;
    - 3) vacant land (other than farm land) owned by or rented to an *insured* including land on which a *residence* is being constructed for the personal use of an *insured*;
    - 4) individual or family cemetery lots and burial vaults;
    - 5) the portion of any residential premises, not owned by an *insured*, while temporarily occupied by an *insured*;
    - 6) any premises used by *you* in connection with the described location;
    - 7) approaches and access ways immediately adjoining the *insured premises*; and

- 8) that part of any premises occasionally rented to an *insured* for other than *business* purposes.
8. **Medical Expenses** means reasonable and necessary expenses for medical, surgical, X-ray, dental, ambulance, hospital, professional nursing, funeral services, prosthetic devices, hearing aids and eyeglasses, including contact lenses.
9. **Motorized Vehicle** means any self-propelled land or amphibious vehicle (regardless of horsepower, number of wheels or method of surface contact) including parts and equipment. Small motorized equipment for the service of the *insured premises* such as power lawn mowers and snow blowers are exempted from this definition. The following categories of *motorized vehicles* have specific meanings as used in this policy.
- a. **Motor Vehicle** means a *motorized vehicle*, trailer or semi-trailer (including any attached machinery or apparatus):
- 1) subject to *motor vehicle* registration; or
  - 2) designed for use or travel on public roads.
- b. **Recreational Motor Vehicle** means a *motorized vehicle*, trailer, or attached apparatus, designed or used for off public road recreation, vacation or leisure time activities.
10. **Occurrence** means an accident, including continuous or repeated exposure to substantially similar conditions.
11. **Property Damage** means injury to or destruction of tangible property including the loss of its use.
12. **Residence** means a one to four family house, a townhouse, a row house, or a one or two family manufactured home. *You* must reside in at least one of the family units shown as the *residence* on the Declarations Page.
13. **Terms** as used in this policy mean provisions, limitations, exclusions, conditions and definitions.

## PROPERTY COVERAGES

### PRINCIPAL PROPERTY COVERAGES

#### Coverage A-Residence:

This policy covers the *residence* on the *insured premises* including additions and built-in components and fixtures, and building materials and supplies located on or next to the *insured premises* and intended for use in construction, alteration or repair of or to the *residence*.

Coverage A does not cover:

1. antennas (including satellite dishes and their control apparatus) their lead-in wiring, accessories, masts and towers;
2. curtains or drapes, all whether or not permanently installed, covered under Coverage C-Personal Property;
3. trees, plants, shrubs and lawns;
4. land, including land on which the dwelling is located; or
5. water, whether or not above ground.

#### Coverage B-Related Private Structures on the Premises

This policy covers related private structures on the *insured premises* which are not attached to *your residence*. (Structures connected to the *residence* by only a fence, utility line or similar connection are considered to be related private structures). This coverage includes fences, driveways, sidewalks, and other permanently installed outdoor yard fixtures. Coverage B also includes additions and built-in components and fixtures, and building materials and supplies located on or next to the *insured premises* and intended for use in construction, alteration or repair of or to the related structure(s).

However, if there are no related private structures on the *insured premises* or the combined replacement cost of all such related private structures on the *insured premises* is \$1,000 or less (excluding the cost of driveways, sidewalks, fences, and swimming pools), *you* may add the Coverage B-Related Private Structures limit of liability to Coverage A-*Residence*. But in no event will *our* amount of insurance for loss under Coverage A-*Residence* exceed the combined total of the amounts shown on the Declarations page for Coverage A-*Residence* and Coverage B-Related Private Structures.

Coverage B does not cover:

1. structures used in whole or in part for *business*. This exclusion does not apply to structures rented, held for rental or otherwise used solely for private, non-commercial garage purposes;
2. lawn or storage sheds/buildings unless mounted on a foundation or embedded poles and securely attached thereto on all sides;
3. antennas (including satellite dishes and their control apparatus) their lead-in wiring, accessories, masts and towers;
4. curtains or drapes, all whether or not permanently installed, covered under Coverage C-Personal Property;
5. trees, plants, shrubs and lawns;

6. land, including land on which the other structures are located; or
7. water, whether or not above ground.

### Coverage C-Personal Property

1. **While on the Insured Premises**-This policy covers personal property owned by or in the care of an *insured*. At *your* option, the personal property of guests and *domestic employees* is covered while on the portion of the *insured premises* occupied exclusively by an *insured*.

This coverage also includes:

- a. curtains and drapes, all whether or not permanently installed;
  - b. outdoor equipment not permanently installed.
2. **While Away from the Insured Premises-You** may apply the Coverage C-Personal Property amount of insurance to cover personal property owned or used by an *insured* anywhere in the world. This provision does not increase the Coverage C-Personal Property amount of insurance.
  3. **While Away from the Insured Premises at Any Other Insured's Residence**-Coverage for personal property usually located at an *insured's residence* other than the *insured premises* is 10% of the amount of insurance for Coverage C-Personal Property or \$2,500, whichever is greater. This provision does not increase the Coverage C-Personal Property amount of insurance.
  4. **Personal Property in a Newly Acquired Principal Residence**-Personal property in a newly acquired principal *residence* is not subject to the 10% or \$2,500 limitation (as set forth in Coverage C, Section 3-While Away from the *Insured Premises* at Any Other *Insured's Residence*) for 30 days immediately after *you* begin to move the property to the new principal *residence*.

This provision does not increase the Coverage C-Personal Property amount of insurance.

5. **Limitations on Certain Property**-These special limits do not increase the Coverage C amount of insurance. The special limit for each category below is the total limit per *occurrence* for all property in that category:

- a. \$100 on money, bank notes, bullion, gold other than goldware, silver other than silverware, platinum, coins, medals and numismatic property;
- b. \$500 on securities, commercial paper, stamps, philatelic property, tickets, accounts, deeds, evidence of debt, passports, manuscripts, unpublished works and other valuable papers. Commercial paper means drafts, checks, certificates of deposit and notes other than bank notes, including negotiable orders of withdrawal. This special limit is applicable to these properties whether they exist on paper, computer record or any other media and it includes the cost to research or replace the information or material;
- c. \$500 for loss by theft of jewelry, watches, precious and semi-precious stones, gems and furs;
- d. \$1,000 for loss by theft of guns;
- e. \$500 on watercraft including their trailers, equipment, accessories and outboard motors;
- f. \$500 on trailers not used with watercraft;
- g. \$1,000 for loss by theft of silverware, goldware, pewterware and items plated with gold or silver;
- h. \$5,000 on *motorized vehicles* used exclusively to service the *insured premises* and not designed or licensed for use on public roads;
- i. \$1,000 on grave markers;
- j. \$1,000 on electronic apparatus and its accessories when loss or damage occurs:
  - 1) while in or on a *motorized vehicle* if that electronic apparatus is adapted for operation from the electrical system of a *motorized vehicle* and by other electrical source(s);
  - 2) while away from a *motorized vehicle* if that electronic apparatus is adapted for operation from the electrical system of any *motorized vehicle* and by other electrical source(s). The electronic apparatus must be away from the *insured premises*. This limit also applies to electronic apparatus used for *business* purposes; and
- k. \$250 on property, away from the *insured premises*, used at any time or in any manner for any *business* purpose.

The following property is covered only while on the *insured premises* and is limited to the amounts stated:

- a. \$500 on *business* property of any *insured*;
  - b. \$500 on dismantled camper bodies; and
  - c. \$1,000 on *your* property consisting of domestic appliances in an apartment which *you* rent or hold for rental to others.
6. **Personal Property Not Covered**-Coverage C does not cover:
    - a. property covered by any scheduled insurance;
    - b. animals, insects, birds and fish;
    - c. *motorized vehicles* including their parts and equipment, except those vehicles:

- 1) used exclusively to service the *insured premises* subject to the Limitations on Certain Property; or
- 2) designed and used for assisting the handicapped;
- d. aircraft and parts. Aircraft means any contrivance used or designed for flight, except model or hobby aircraft not used or designed to carry people or cargo;
- e. *business* property while away from the *insured premises* (except as shown under Limitations on Certain Property above);
- f. property of roomers, boarders and other tenants;
- g. antennas (including satellite dishes and their control apparatus) their lead-in wiring, accessories, masts and towers;
- h. trees, plants, shrubs and lawns;
- i. electronic devices, accessories or antennas designed for operation solely from the electrical system of a *motorized vehicle*, farm equipment or watercraft. This includes films, tapes, wires, discs, records or other media for use with such devices;
- j. loss that results from *credit cards*;
- k. property in an apartment regularly rented or held for rental to others by an *insured*, except as specifically covered under this policy;
- l. property rented or held for rental to others off the *residence premises*, except as specifically covered under this policy;
- m. 1) books of account, drawings or other paper records; or  
2) electronic data processing tapes, wires, records, discs or other software media containing *business* data. But, *we* do cover the cost of blank or unexposed records and media.

#### Coverage D-Additional Expense and Loss of Rent Coverage

*We* pay any necessary and reasonable increase in expenses *you* incur to maintain the normal standard of living of *your* household if the *insured premises* or a portion of the *insured premises* is made unfit for occupancy by a covered loss. *We* pay only for the period of time reasonably required to make the *insured premises* fit for occupancy or to settle *your* household in new quarters, whichever is less. This period of time is not limited by the policy period.

*We* pay for any loss of rents actually sustained by *you* if the part of the *insured premises* rented to others is made unfit for occupancy due to a covered loss. *We* pay only for the period of time reasonably required to make the *insured premises* fit for occupancy or until *your* household is permanently relocated, whichever is less. Loss of rents is the amount *you* would have received less the charges and expenses that do not continue while the *insured premises* are unfit for occupancy. This period of time is not limited by the policy period.

*We* pay *your* additional expenses and loss of rents for a period of up to two weeks if the premises immediately adjoining the *insured premises* are damaged by a cause of loss covered by this policy, and *you* are prohibited by order of governmental action from using the *insured premises*. This period of time is not limited by the policy period.

Under this coverage, *we* do not pay expenses due to cancellation of any lease or written or oral agreement.

#### INCIDENTAL PROPERTY COVERAGES

This policy provides the following Incidental Property Coverages. These incidental coverages are subject to all of the *terms* of the applicable Principal Property Coverages A, B, or C. These incidental coverages do not increase the amount of insurance stated for the Principal Property Coverages.

##### 1. Removal

###### a. Emergency Removal:

- 1) *We* pay for loss to covered property while removed from the *insured premises* for preservation from damage from covered causes of loss. Such property is covered against direct physical loss, not specifically excluded under this policy, for a period up to five days. It is covered against loss from covered causes of loss for an additional 25 days. This coverage does not extend past the expiration date of the policy.
- 2) *We* pay up to \$250 for towing charges to move a covered manufactured home endangered by a covered cause of loss.

###### b. Debris Removal-*We* pay for the removal of debris of covered property following a covered loss.

This coverage does not include costs to:

- 1) extract pollutants from land or water; or
- 2) remove, restore or replace polluted land or water.

###### c. Fallen Tree Debris Removal Coverage- *We* will pay *your* reasonable expense, up to \$1,000, for the removal from the *insured premises* of:

- 1) **your** tree(s) when caused to fall from Windstorm or Hail or Weight of Ice, Snow or Sleet; or
- 2) **your** neighbor's tree(s) when caused to fall from a covered cause of loss under Coverage C.

The amount of insurance under this coverage is limited to \$500 maximum for any one covered tree and \$1,000 is the maximum **we** will pay in any one loss regardless of the number of covered trees that are caused to fall.

This coverage is additional insurance.

The Fallen Tree Debris Removal Coverage applies only if:

- 1) the tree damages a structure described under Coverage A **Residence** and/or Coverage B Related Private Structures;
  - 2) Windstorm or Hail or Weight of Ice, Snow or Sleet causes damage to a structure described under Coverage A **Residence** and/or Coverage B Related Private Structures and the Pennsylvania Governor declares the geographic area in which the **insured premises** is located to be a disaster area resulting from these weather conditions; or
  - 3) the tree does not damage a structure described under Coverage A **Residence** and/or Coverage B Related Private Structures but:
    - a) the tree is blocking the driveway of the **insured premises** causing a registered **motorized vehicle** from entering or leaving the **insured premises**; or
    - b) the tree is blocking an access fixture or ramp designed to assist a handicapped person when entering or exiting the **residence**.
2. **Reasonable Repairs-We** will pay the reasonable cost incurred by **you** for necessary repairs made solely to protect covered property from further damage if a covered cause of loss causes the loss. This coverage does not increase the amount of insurance that applies to the property being repaired.
3. **Fire Department Service Charge** (not applicable in Arizona, New Hampshire, New Mexico or New York)-**We** pay up to \$500 for charges **you** are obligated to pay when a fire department is called to protect the **insured premises** from covered causes of loss.
4. **Credit Card, Forgery and Counterfeit Money:**
- a. **We** pay up to \$1000 for loss sustained by an **insured** when such **insured**:
    - 1) becomes legally obligated to pay for the unauthorized use of **credit cards** issued or registered in the **insured's** name;
    - 2) suffers a loss through the forgery or alteration of checks, drafts, certificates of deposit and notes including negotiable orders of withdrawal; or
    - 3) accepts, in good faith, counterfeit United States or Canadian paper currency.
  - b. **We** do not pay for loss if:
    - 1) the **insured** has not complied with the **terms** under which the **credit card** was issued;
    - 2) the loss is caused by the dishonesty of an **insured**;
    - 3) the loss results from **business** activities of an **insured**;
    - 4) the loss occurs while a person, not an **insured**, has possession of the **credit card** with an **insured's** permission.
5. **Trees, Plants, Shrubs and Lawns-You** may apply up to 10 percent of the Coverage C amount of insurance to cover trees, plants, shrubs and lawns on the **insured premises**. **We** pay only for loss caused by the following causes of loss: Fire, Lightning, Explosion, Riot, Civil Commotion, Aircraft, Vehicles not owned or operated by an occupant of the **insured premises**, and (if covered under this policy) Vandalism, Malicious Mischief or Theft. **We** do not pay more than \$500 for any one tree, plant, shrub or lawn.
- This coverage is additional insurance.
- We** do not cover trees, plants, shrubs or lawn:
- a. grown for **business** purposes; or
  - b. located more than 250 feet from the **residence** on the **insured premises**.
6. **Tenant's Improvements and Betterments-If you** are a tenant, **you** may apply up to 10 percent of the Coverage C amount of insurance to cover direct loss by covered causes of loss to permanent fixtures, alterations and additions installed on the **insured premises** and made or acquired at **your** expense.
7. **Condominium Unit-Owner Additions-If the insured premises** are a condominium unit, **you** may apply up to 10 percent of the Coverage C amount of insurance to cover direct loss by covered causes of loss to permanent fixtures, alterations or additions **you** own within **your** condominium unit. This does not include parts of the building structure, or other property such as utility lines, situated in easements within the unit.
8. **Antenna Coverage-We** pay up to \$500 for direct loss by covered causes of loss to antennas (including satellite dishes and their control apparatus) their lead-in wiring, accessories, masts and towers.

## EXCLUSIONS THAT APPLY TO PROPERTY COVERAGES

We do not pay for loss caused directly or indirectly by any of the following exclusions. The loss is excluded regardless of any other causes or events that contribute to or aggravate the loss either before the loss, at the same time as the loss or after the loss.

1. **Ordinance or Law**-This means loss or increased cost resulting from enforcement of any code, ordinance or law regulating the use, construction, repair, or demolition of a building or other structure. When breakage of glass is covered by this policy, *we* pay to replace damaged glass with safety glazing materials where required by code, ordinance or law.
2. **Governmental Action**-This means the destruction, confiscation or seizure of property described in Coverage A, B, or C by order of any governmental or public authority. This exclusion does not apply to such acts ordered by any governmental or public authority that are taken at the time of a fire to prevent its spread, if the loss caused by fire would have been covered under this policy.
3. **Nuclear Hazard**-This means loss caused by nuclear reaction, nuclear radiation or radioactive contamination (whether controlled or uncontrolled and whether caused by, contributed to or aggravated by any covered cause of loss covered by this policy). Loss caused by nuclear hazard shall not be considered loss caused by fire, explosion or smoke. However, direct loss by fire resulting from the nuclear hazard is covered.
4. **War**-This means undeclared war, civil war, insurrection, rebellion, revolution, warlike act by a military force or military personnel, or destruction, seizure or use of property for a military purpose. It includes any consequence of any of these. Discharge of a nuclear weapon shall be deemed a warlike act even if accidental.
5. **Neglect**-This means neglect by an *insured* to use all reasonable means to save and preserve covered property at and after the time of a loss. It also means neglect by any *insured* to use all reasonable means to save and preserve covered property when endangered by a covered cause of loss.
6. **Earth Movement of any Kind**-This includes, but is not limited to, earthquake, landslide, mudflow, earth sinking and earth rising or shifting, subsidence, sinkhole, erosion, expanding or contracting, volcanic eruption or effusion including outpouring of lava or ash. Sinkhole collapse and volcanic action may be separately addressed by this policy.

We pay for direct loss by fire, explosion, and (if covered by this policy) theft resulting from earth movement. Explosion does not include volcanic eruption or effusion.
7. **Water Damage**-This means loss caused by:
  - a. flood, surface water, waves, tidal water, overflow of a body of water or spray from any of these whether wind driven or not;
  - b. water which backs up through sewers or drains; or
  - c. water below the surface of the ground, including water which exerts pressure on, or seeps or leaks through or into a building, sidewalk, driveway, foundation, swimming pool or other structure.

We pay for direct loss by fire, explosion and (if covered under this policy) theft which may result. Explosion does not include volcanic eruption or effusion.
8. **Power Interruption**-This means loss from the interruption of power or other utility services resulting from any cause, whether covered under this policy or not, if the interruption takes place away from the *insured premises*.

We pay for direct loss by a covered cause of loss which occurs on the *insured premises* as a result of any interruption of power.
9. **Business Interruption**-This means loss resulting from the interruption of *business*.
10. **Wear and Tear**-This includes damage caused by marring, deterioration, inherent vice, latent defects, mechanical breakdown, rust, wet or dry rot, corrosion, mold, contamination or smog unless loss or damage arises from a cause of loss covered by this policy.
11. **Errors, Omissions and Defects**-means an act, error or omission (negligent or not) relating to:
  - a. land use and planning including zoning, development, surveying or siting;
  - b. the design, specification, workmanship, repair, construction, renovation, remodeling, grading or compaction;
  - c. materials used in repair, construction, renovation or remodeling; or
  - d. maintenance of property (including land structures or improvements) whether on or off the *insured premises*.

We pay for an ensuing loss unless the ensuing loss itself is excluded.
12. **Intentional Loss**-This means any loss arising out of any act an *insured* commits or conspires to commit with the intention to cause a loss. In the event of such loss, no *insured* is entitled to coverage, even *insureds* who did not commit or conspire to commit the act causing the loss.

However, this exclusion will not apply to decline payment to an *insured* who did not cooperate in or contribute to causing the loss if the loss:

- a. would otherwise be covered property under Coverages A, B, or C; and
- b. results from abuse to that *insured* who is otherwise innocent by another *insured*.

Regarding this provision, abuse means:

- 1) to attempt to cause or intentionally, knowingly or recklessly cause damage to covered property in order to make another person fearful or to dominate the behavior of another person; or
- 2) abuse as it is defined in the Pennsylvania Protection From Abuse Act.

When a payment under this provision is made to an *insured* who did not cooperate in or contribute to causing the loss, payment of the loss to the *insured* is limited to that *insured's* insurable interest in the property and in no event will *we* pay more than the available amount of insurance.

- 13. **Acts or Decisions**-means the acts or decisions of any person, group, organization or government body (including the failure to act or decide).
- 14. **Weather Conditions**-this exclusion only applies if weather conditions contribute in any way with an exclusion of a cause of loss listed above that is applicable to the loss.

## HOW MUCH WE PAY FOR LOSS OR CLAIM

### 1. Under Property Coverages:

- a. Property losses are settled on the basis of actual cash value including deduction for depreciation, however caused. If at the time of loss or claim, *your* policy indicates that settlement for loss will be made on the basis of actual cash value and if *your* amount of insurance for Coverage A-*Residence* is equal to or exceeds 80% of the replacement value of the insured *residence*, then the *insured* may elect:

- 1) to exercise his/her option for the actual cash value settlement including deduction for depreciation; or
- 2) to exercise his/her option for settlement under the Replacement Cost Provision shown in the Causes of Loss Section.

If the Replacement Cost option is selected by the *insured*, then losses under Coverage A-*Residence* and Coverage B-Related Private Structures on the Premises will be settled according to the *terms* of the Replacement Cost Provision set forth in the Causes of Loss Section.

- b. **Our Amount of Insurance**-For loss to property, *we* pay the lesser of the following amounts:

- 1) the applicable amount of insurance;
- 2) an amount not greater than *your* interest in the property;
- 3) the cost of repairing or replacing the property with materials of equivalent kind and quality to the extent practicable;
- 4) the amount computed after applying the deductible or other limitation applicable to the loss;
- 5) the actual cash value of the property at the time of loss (except as provided under the Replacement Cost Provision, if applicable); or
- 6) (applies to manufactured homes only at *your* option) the amount equal to the difference between the actual cash value of the property immediately before the loss and its actual cash value immediately after the loss.

- c. **Additional Provisions**-Notwithstanding any other provisions of this policy, the provisions of the appraisal clause set out in the Standard Fire Policy and the provisions set forth in the Pennsylvania Insurance Law, including determinations rendered thereunder as to the amount of loss or damage, shall be binding on all parties to the contract of insurance evidenced by this policy.

### d. Deductible:

- 1) The deductible applies to the following Principal Property Coverages: Coverage A-*Residence*; Coverage B-Related Private Structures on the Premises; and Coverage C-Personal Property. It also applies to the following Incidental Property Coverages: Debris Removal; Trees, Plants, Shrubs and Lawns; Tenant's Improvements and Betterments; Condominium Unit-Owner Additions; and Antenna Coverage. The deductible applies to covered causes of loss, except as excluded or limited, unless otherwise stated in the Declarations or any endorsement.
- 2) *We* pay only that part of the loss over the deductible stated in the Declarations or endorsement. Not more than one deductible applies per *occurrence*;
- 3) If coverage is otherwise restricted by special amounts of insurance, *our* liability must be separately computed under both the deductible and the special amount of insurance. *We* pay the lesser of the two amounts.

- e. **Loss to a Pair or Set**-If there is loss to an article which is part of a pair or set, *we* are only liable for a reasonable proportion of the value of the entire pair or set, and the loss is not considered a total loss of the pair or set.

2. **Under Personal Liability and Medical Payments to Others Coverages**-The limits of liability stated in the Declarations are the maximum amounts *we* pay for loss in a single *occurrence* under these coverages, regardless of the number of:
  - a. persons covered under this policy;
  - b. parties who sustain injury or damage; or
  - c. claims made or suits brought.
 Payment of a claim under the Medical Payments to Others coverage does not constitute an admission of liability under the Personal Liability coverage.
3. **Insurance Under More Than One Coverage**-If more than one coverage of this policy covers the same loss, *we* pay no more than the actual claim, loss or damage sustained.
4. **Insurance Under More Than One Policy**- Where property coverage is involved, if there is other collectible insurance that applies to the loss, *we* pay *our* share of the loss. *Our* share is that part of the loss that the amount of insurance stated in the policy bears to the total amount of insurance that applies to the loss. When a loss is also covered by the master policy of a condominium association, this insurance is excess.  
Where personal liability and medical payments to others is involved, this insurance is excess over other valid and collectible insurance that applies to the loss or claim.
5. **Restoration of Limit of Liability**-Any loss *we* pay under this policy does not reduce the amount of insurance.

## PAYMENT OF LOSS OR CLAIM

1. **Property Coverages:**
  - a. **Your Property**-*We* will adjust all losses with *you*. A covered loss will be payable 45 days after an acceptable proof of loss is received and the amount of the loss has been established either by written agreement with *you* or the filing of an appraisal award with *us*. Payment will be made to *you* unless another loss payee is named in the policy.
  - b. **Additional Expenses**-If the *insured premises* are made unfit for occupancy for more than one month, covered expenses will be paid on a monthly basis upon submission of reasonable proof of the *insured's* expenses.
  - c. **Damage to Personal Property of Others**-At *our* option, a covered loss to property of others may be:
    - 1) adjusted with and paid to *you* for the account of the owner of the property; or
    - 2) adjusted with and paid to the owner. Payment to the owner discharges *our* obligation to an *insured* as to this property.
  - d. **Our Options:**
    - 1) *We* have the option to:
      - a) pay the loss in money; or
      - b) rebuild, repair or replace with property of equivalent kind and quality, to the extent practicable, within a reasonable time. *We* must give *you* notice of our intentions within 15 working days after *we* receive an acceptable proof of loss.
    - 2) *We* may take all or any part of the damaged property at the agreed or appraised value. Any property paid for or replaced shall become *our* property.
2. **Liability Coverages**-Any person who has secured a judgment against an *insured* for a covered loss or has liability established by a written agreement between the claimant, an *insured* and *us*, is entitled to recover under this policy to the extent of coverage provided.
3. **Liens for Unpaid Taxes**-*We* will adjust fire loss claims in accordance with the provisions of the Pennsylvania statutes Title 40 Section 638 in a municipality that has adopted ordinances establishing procedures for the payment of such claims or losses.

## WHAT YOU MUST DO IN CASE OF LOSS

1. **Notice:**
  - a. In case of a loss or if an *insured* becomes aware of anything that indicates there might be a claim under this policy, the *insured* must:
    - 1) promptly give *us* or *our* agent notice (in writing if requested);
    - 2) notify the police when the act causing the loss is also a violation of law; or
    - 3) notify the *credit card* company, if the loss involves *credit cards*.
  - b. The notice to *us* must state:
    - 1) the *insured's* name, the kind of policy, policy number and the time, place, and circumstances of the loss; and

- 2) names and addresses of any potential claimants and witnesses.
2. **Cooperation**-The *insured* must cooperate with *us* in performing all acts required by this policy. In the event of a loss, *we* reserve the right to take samples of the damaged building(s) and personal property for inspection and analysis.
3. **Volunteer Payments**-The *insured* must not, except at the *insured's* own cost, voluntarily make any payments, assume any obligations, pay or offer any rewards, or incur any other expenses except as specifically permitted in the following paragraph.
4. **Additional Duties-Property Coverages:**
- a. The *insured* must also:
- 1) take all reasonable steps to protect covered property at and after a covered loss to avoid further damage. (*We* pay for repairs which are reasonable and necessary to protect the property from further damage, provided the *insured* keeps an accurate record of such expenses. These payments do not increase the amount of insurance otherwise applicable to the loss); and
  - 2) submit to *us* a statement of loss (under oath if requested) within 60 days after the loss or accident.
- b. At *our* request, the *insured* (and mortgagee, when applicable) must also:
- 1) submit an acceptable proof of loss, within 60 days after *our* request, containing the following information:
    - a) the time, place and circumstances of loss;
    - b) the *insured's* interest and the interest of all others in the property involved, including all mortgages and liens on the covered property;
    - c) other policies of insurance that may cover the loss on the property;
    - d) changes in title or occupancy of the property during the policy period;
    - e) available plans and specifications of buildings or structures;
    - f) detailed estimates for repair of the damage; and
    - g) an inventory of damaged personal property showing in detail the quantity, description, cost, actual cash value and amount of loss. The *insured* must attach to the inventory copies of all bills, receipts and related documents that substantiate the inventory.
  - 2) submit to examination under oath, to be administered separately to each *insured*, in matters connected with the loss or claim as often as *we* reasonably request;
  - 3) exhibit the damaged property as often as *we* reasonably request;
  - 4) produce records, including tax returns and bank microfilms of all canceled checks, relating to value, loss and expenses and permit copies and extracts to be made of them as often as *we* reasonably request;
  - 5) assist in enforcing any right of recovery which the *insured* may have against any party causing the loss;
  - 6) produce records supporting loss of rents and receipts to support any additional living expenses; and
  - 7) submit evidence or affidavit supporting a claim under *Credit Card*, Forgery, and Counterfeit Money coverage stating the amount and cause of loss.
5. **Additional Duties-Personal Liability Coverage**-In the event of an *occurrence* which might result in a claim for *bodily injury* or *property damage* liability under this policy, the *insured* must also do the following:
- a. promptly forward to *us* copies of all notices, demands or legal papers received in connection with the *occurrence*;
- b. at *our* request, assist in:
- 1) making settlements;
  - 2) the conduct of suits including attending trials and hearings;
  - 3) enforcing any right of contribution or indemnification against any party who may be liable to any *insured* for the injury or damage;
  - 4) securing and giving evidence; and
  - 5) obtaining the attendance of witnesses.
6. **Additional Duties-Medical Payments to Others Coverage**-In case of a medical payments loss, the following are also required:
- a. The injured person or someone acting on such person's behalf must:
- 1) give *us* written proof of claim (under oath if requested) as soon as practical; and
  - 2) authorize *us* to obtain copies of medical reports and records.
- b. The injured person shall submit to physical examinations by physicians selected by *us* when and as often as *we* reasonably require.

## POLICY CONDITIONS

In addition to the policy *terms* which are contained in other sections of this policy, the following conditions also apply.

### CONDITIONS APPLICABLE TO ALL COVERAGES

1. **After-death Continuation of Basic Property Insurance**-Insurance under this policy shall be continued in the circumstances set forth below and shall end at whichever is later:
  - a. For 180 days after *your* death without regard to the policy period shown in the Declarations, unless *your* premises and *your* property covered by the policy on the date of *your* death are sold prior to that date; or
  - b. Until the policy period shown in the Declarations ends, unless *your* premises and *your* property covered by the policy on the date of *your* death are sold prior to the date when the policy period ends.

Continuation of coverage after *your* date of death is subject to all of the policy provisions which include payment of the premium due for the policy period set forth on the Declarations page and for any applicable extension of that period. Continuation of coverage after *your* death is subject to the definition set forth above in the definitions section of this policy of who is an *insured* if *you* die while covered under this policy.

2. **Assignment**-This policy may not be assigned without the written consent of the company.
3. **Bankruptcy of an Insured**-Bankruptcy or insolvency of an *insured* does not relieve the company of *our* obligations under this policy.
4. **Cancellation and Nonrenewal**
  - a. **Cancellation**

- 1) **When You May Cancel**-*You* may cancel this policy at any time by returning the policy to *us* or by notice in writing stating the date cancellation is to become effective.
- 2) **When We May Cancel**-*We* may cancel this policy for the reasons set forth below by notice in writing to *you* at the address shown on the declarations stating the date when cancellation takes effect. The cancellation notice may be delivered or mailed to *you* at the stated mailing address on the policy or at a forwarding address. Delivery of the cancellation notice by *us* to *you* at the stated mailing address on the policy or at a forwarding address shall be equivalent to mailing. Proof of mailing is acceptable proof of notice.

*We* may cancel the policy under the following conditions:

- a) **New Policy** -If this is a new policy which has been in effect less than 60 days and is not a renewal, *we* may cancel for any reason by giving the required notice to *you* at least 30 days before cancellation is effective. A renewal of a policy issued by *us* is not a new policy.
- b) **After 60 Days**-If this policy has been in effect 60 days or more or is a renewal of a policy issued by *us*, *we* may cancel only for one or more of the reasons set forth below by giving the required notice to *you* at least 30 days before cancellation is effective. The reasons are:
  - (1) The policy was obtained through fraudulent statements, misrepresentaion, omissions or concealment of fact material to the acceptance of the risk or to the hazard assumed by the company;
  - (2) There has been a substantial change or increase in hazard in the risk assumed by the company subsequent to the date the policy was issued;
  - (3) There is a substantial increase in hazards insured against by reason of willful or negligent acts or omissions by the *insured*;
  - (4) The *insured* has failed to pay any premium when due whether such premium is payable directly to the company or its agent or indirectly under any premium finance plan or extension of credit; or
  - (5) For any other reasons approved by the Commissioner pursuant to rules and regulations promulgated by the Commissioner.

Note that this provision does not apply when *you* have demonstrated to the company or to *our* agent that *you* want the policy to be cancelled.

*We* refund premium for the unexpired term of the cancelled policy on a pro-rata basis. Where applicable, any return premium due to *you*, will be refunded at the time of cancellation or as soon as practical in a reasonable time. Any unearned premium amounts under \$5.00 will be refunded only on *your* request. Payment or tender of the unearned premium is not a condition of cancellation.

- b. **Nonrenewal** – *We* may not nonrenew this policy except for the reasons set forth above in the cancellation provision. *We* may not renew *your* policy for one or more of the reasons set forth above by mailing notice in writing to *you* at the address shown on the declarations or to a forwarding address at least 30 days before the expiration date of the policy.

Note that this provision does not apply when the company has indicated a willingness to renew the policy and *you* have failed to pay the premium by the due date; or

*You* have demonstrated to the company or to *our* agent that *you* do not want the policy to be renewed.

Delivery of the cancellation notice by *us* to *you* at the stated mailing address on the policy or at a forwarding address shall be equivalent to mailing.

- c. **Automatic Termination**-This policy automatically terminates on its expiration or on any anniversary date:
  - 1) if *you* surrender or return the policy to *us*;
  - 2) if *you* notify *us* or *our* agent, in writing, of *your* intent not to renew; or
  - 3) if *you* have not paid the renewal or installment premium when due.
5. **Change, Modification or Waiver of Policy Terms**-A waiver or change of any *terms* of this policy must be issued by *us* in writing to be valid. *Our* request for an appraisal or examination under oath does not waive any of *our* rights.
6. **Conditional Reinstatement**-If *we* issue a cancellation notice because *you* didn't pay the required premium when due and *you* then tender a check, draft or other remittance which is not honored on presentation, *your* policy will terminate on the date and time shown on the cancellation notice and any notice *we* issue which waives the cancellation or reinstates the policy is void. This means that *we* will not be liable under this policy for claims or damages after the date and time indicated on the cancellation notice. *We* will give *you* notice of the dishonor of *your* remittance as soon as practicable but this shall not interrupt the cancellation of this policy.
7. **Conformity with Statute-Terms** of this policy, in conflict with the statutes of the state where the premises described in the Declarations are located, are amended to conform to such statutes.
8. **Inspections**-*We* have the right, but not the obligation, to inspect *your* property and/or operations. This inspection may be made by *us* or may be made on *our* behalf. An inspection or its resulting advice or report does not warrant that *your* property or operations are safe, healthful, or in compliance with laws, rules, or regulations. Inspections or reports are for the company's benefit only.
9. **Liberalization Clause**- If *we* adopt any revision of forms or endorsements during a policy period which would broaden coverage under this policy without additional premium, the broadened coverage will automatically apply to this policy as of the date of adoption, provided that this change occurs 60 days prior to or during the period that this policy is in force. This does not apply to forms revisions of a subsequent date that shall include changes that broaden and restrict coverage whether such revisions are a general program revision or a revision by amendatory endorsement.
10. **Misrepresentation, Concealment or Fraud**-Under this policy, there is no coverage provided for all *insureds* if whether before or after a loss:
  - a. Any *insured* willfully concealed or misrepresented any material fact or circumstance concerning this insurance;
  - b. Any *insured* engages in conduct that is fraudulent concerning this insurance; or
  - c. Any *insured* makes false statements concerning this insurance.
11. **Policy Period**-This policy provides coverage for losses, *bodily injury*, and *property damage* that occur only during the policy period.
12. **Policy Premium**-If this policy is issued without a specified expiration date, it may be continued by payment of the required premium for the next annual period. The premium must be paid to *us* as specified on *our* premium notice.
13. **Recoveries**-If *we* pay an *insured* for loss under this policy and lost or damaged property is recovered or payment is made by those responsible for the loss, the following provisions apply:
  - a. The *insured* must notify *us* or *we* will notify the *insured* promptly if either recovers the property or receives payment.
  - b. Any proper expenses incurred by either party in making the recovery are reimbursed first.
  - c. The *insured* may keep recovered property by refunding *us* the amount of the claim paid or any lesser amount to which *we* agree.
  - d. If the claim paid is less than the agreed loss due to a deductible, special limit of insurance or other limiting *terms* of the policy, any recovery will be pro-rated between the *insured* and *us* based on *our* respective interests in the loss.
14. **Subrogation**-If *we* pay for a loss, *we* may require that *you* assign to *us* the right of recovery up to the amount *we* have paid. *We* are not liable for a loss if, after the loss, *you* impair *our* right to recover against other third parties. *You* may waive *your* right to recover, in writing, before a loss occurs, without affecting coverage. If *we* pay a loss to *you* or on *your* behalf, and *you* recover from another party for the same loss, *you* must make payment to *us* as stated under Recoveries as set forth above.

Subrogation does not apply to **Coverage M** - Medical Payments to Others or to Damage to Property of Others under the Incidental Liability Coverages.

15. **Suit Against Us**

- a. **Property Coverages**-No suit to recover any property loss may be brought against *us* unless *you* have fully complied with the *terms* of this policy and the suit is commenced within two years after the loss. If any law of the state where the premises described in the Declarations is located makes this limitation invalid, then suit must begin within the shortest period permitted by the law.
- b. **Liability Coverages**-No action can be brought against *us* unless there has been full compliance with the *terms* of the policy and the amount of *your* liability has been fixed by:
  - 1) a final judgment against the *insured* as a result of a trial; or
  - 2) a written agreement with *you*, the claimant, and *us*.No person has a right under this policy to enjoin *us* or implead *us* in actions that are brought to fix the liability of an *insured*.

**CONDITIONS APPLICABLE TO PROPERTY COVERAGES ONLY**

1. **Abandonment of Property**-*We* may take the property, or any part of it, at the agreed or appraised value, but an *insured* may not abandon the covered property to *us* unless *we* specifically agree.
2. **Appraisal**-If *you* and *we* do not agree on the cost to repair or replace, actual cash value of or amount of loss to covered property when loss occurs, either party may demand that these amounts be determined by appraisal. If either makes a written demand for appraisal, each shall notify the other of the appraiser's identity within 20 days of the written demand. The two appraisers will then select a competent, impartial umpire. If the two appraisers are unable to agree upon an umpire within 15 days, *you* or *we* can ask a judge of a court of record in the state where the property is located to select an umpire. The appraisers will then determine the amount of the damage stating separately and in detail: The cost to repair or replace, actual cash value of, and the amount of loss to each building item and item of personal property. If the appraisers submit a written report of any agreement to *us*, the amount agreed upon will be the amount of damage or value. If the appraisers fail to agree within a reasonable time, they will submit only their differences to the umpire. Written agreement so itemized and signed by any two of these three, sets the cost to repair or replace, actual cash value of and amount of loss to each item. Each appraiser will be paid by the party selecting that appraiser. Other expenses of the appraisal and the compensation of the umpire will be paid equally by *you* and *us*.
3. **Mortgagee, Secured Party, and Lender's Loss Payable Clause**-If a mortgagee is named on the declarations, a loss payable under Coverage A or B will be paid in the names of the mortgagee and *you*, as *your* interests may appear. If more than one mortgagee is named, the order of payment will be the same as the order of precedence of the mortgages. The word mortgagee also includes a trustee. This clause applies only to the mortgagee or trustee and does not affect *your* rights or duties under this policy).
  - a. *We* will pay for loss or damage to buildings to each mortgagee shown on the Declarations and to *you* as interest may appear. If more than one mortgagee is named in the Declarations, they shall be paid in that order of priority.
  - b. The mortgagee is entitled to receive loss payment even if the mortgagee has started foreclosure or other similar proceedings on the building or structure.
  - c. The insurance for the mortgagee continues in effect even when *your* insurance may be void because of *your* acts, neglect or failure to comply with policy *terms*, provided that the mortgagee:
    - 1) Pays any premium due under this policy at *our* request insofar as *you* have failed to do so;
    - 2) Submits a signed, Sworn Statement in Proof of Loss within 60 days after receiving notice from *us* of *your* failure to do so; and
    - 3) Notifies *us* of any change in ownership, occupancy or substantial changes in risk known to the mortgagee. If all of these conditions are met, then the *terms* of this policy will apply directly to the mortgagee.
  - d. If *we* pay the mortgagee for a loss where *your* insurance may be void as a result of *your* acts, neglect or failure to comply with policy *terms* then:
    - 1) The mortgagee's rights under the mortgage will be transferred to *us* to the extent of the amount *we* pay; and
    - 2) The mortgagee's right to recover the remainder of the mortgage debt from *you* will not be impaired. At *our* option, *we* may pay the mortgagee the remaining principal and accrued interest in return for a full assignment of the mortgagee's interest and any instruments given as security for the mortgage debt.
  - e. If *we* cancel this policy, *we* will give written notice to the mortgagee at least:

- 1) 10 days before the effective date of cancellation if **we** cancel for nonpayment of premium or other statutory reasons; or
  - 2) 30 days before the effective date of cancellation if **we** cancel for any other reason.
- f. If **we** do not renew this policy, **we** will give written notice to the mortgagee at least 10 days before the expiration of this policy.  
All **terms** of this policy apply to the mortgagee unless modified by this clause.
- g. If a secured party is named on the declarations, a loss payable on property subject to the security interest will be paid in the names of the secured party and **you**, as interests may appear. If there is more than one security interest in the same property, the order of payment will be the same as the order of priority of the security interests.  
However, no secured party's interest is covered for **your** conversion, embezzlement, or hiding of encumbered property in **your** possession, unless specifically insured against and a premium is paid for such.
- h. If a lender is named on the declarations, a loss payable on property on which the lender has an insurable interest will be paid to the lender and **you**, as **your** interests may appear.
- i. If **we** deny **your** claim, that denial does not apply to a valid claim of the secured party, or lender if that party has:
- 1) notified **us** of change in ownership, occupancy, or material change in risk of which the secured party, or lender has become aware;
  - 2) paid the premium due under this policy on demand if **you** neglected to pay the premium; and
  - 3) submitted a signed, sworn proof of loss within 60 days after receiving notice from **us** if **you** failed to do so.
- j. If **we** cancel or do not renew this policy, **we** will notify the secured party or lender at least 10 days before the date cancellation or nonrenewal is effective.  
All **terms** of this policy apply to the secured party or lender unless modified by this clause.
4. **No Benefit To Bailee**-Insurance under this policy shall not directly or indirectly benefit any hired carrier or anyone else who is paid for assuming custody of covered property.
5. **Payment to Mortgagee**-If **we** pay the mortgagee for a loss and deny payment to **you**, **we** are subrogated, up to the amount **we** paid for the loss, to all the rights of the mortgagee granted under the applicable mortgage on the property. Subrogation shall not impair the right of the mortgagee to recover the full amount of the mortgagee's claim.  
**We** may, at **our** option, pay to the mortgagee the whole principal on the mortgage plus the accrued interest. Should this event occur, **we** shall receive a full assignment and transfer of the mortgage and all securities held as collateral to the mortgage debt.
6. **Payment to a Secured Party**-If **we** pay a secured party for a loss and deny payment to **you**, **we** are subrogated, up to the amount **we** paid for the loss, to all the rights of a secured party granted under the security agreement. Subrogation will not impair the right of the secured party to recover the full amount of the security agreement.  
**We** may, at **our** option, pay the secured party the remaining amount due on the security agreement, plus the accrued interest. In this event, **we** shall receive full assignment of the security agreement and securities held as collateral for the agreement.
7. **Payment to Lender**-If **we** pay a lender for a loss and deny payment to **you**, **we** are subrogated, up to the amount **we** paid for the loss, to the rights of a lender to collect on the debt from **you**. Subrogation will not impair the right of a lender to collect the rest of the debt from **you**.  
At **our** option, **we** may pay the lender the remaining amount due plus the accrued interest. In this event, **we** shall receive a full assignment of a lender's interest and any instruments given as security for the debt.
8. **Volcanic Action**-All volcanic action that occurs within a seven day period of time constitutes a single **occurrence**.